



GUIDE FOR APPLICANTS 2017

This guidance document should be used by all researchers applying for either a Translational Research Grant or an Incubator Grant.

HOW TO APPLY

- Applicants should firstly complete and submit the 2017 Expression of Interest form (EOI). Any subsequent invitation to submit our 'Request for Proposal' (RFP) shall be by invitation only. This will be sent to those invited to do so.
- In the case of EOI applications, one additional page for figures, tables and diagrams referred to in the application can be attached. RFP criteria will be outlined on that application form.
- Please do not submit any other documents with your EOI application such as a cover letter as they will not be considered. Please do submit one page describing where a successful scientific result from your research could lead to next.
- All EOIs are to be submitted by email only to both email addresses: info@msdactionfoundation.org & aolsen@unitedmsdfoundation.org
- All EOI queries should be directed to the same email addresses
- Deadline for EOI applications is 6pm GMT on August 30th 2017.

Applicants should apply for the true cost of the research in Euro. Larger grants may be considered for co-funding with partner funding bodies.

The Expression of Interest form (EOI) does not require detailed budget information but an estimate of the project cost should be given. Grant money can be used for:

- Personnel (including on-costs)
- Equipment that is unique to the project and is essential for the project to proceed.
- Direct research costs for the purchase of research materials required to conduct the proposed research. Use as a guide: http://www.nhmrc.gov.au/files_nhmrc/file/grants/admin/nhmrc_direct_research_costs_1209.pdf
- Animal costs that are a direct requirement of the research project.
- Travel costs directly related to achieving the objectives of the grant.
- We will not cover institutional overheads.
- We would also encourage identification of matched funding or other funding sources; confirmed and being pursued. Please provide details



- **Translational Research Grants** are funding for projects with significant potential to move through the translational pipeline towards treatment. This includes pre-clinical and clinical research to develop new treatments. We fund projects up to €100k/year for up to 2 years.
- **Incubator Grants** focus on small scale projects investigating bright new ideas with the potential to generate results that may attract larger scale funding. We fund projects up to a maximum of €100k. Smaller amounts with high potential and shorter timelines may be prioritised. Only where a clear commitment to apply to lever larger funding is apparent.

If an Incubator grant is being sought, we would strongly encourage the researcher to highlight in detail how they anticipate the receipt of seed funding is going to leverage greater funding and how any preliminary data obtained would lead to a bigger grant. We would also encourage identification of matched funding or other funding sources.

REVIEW PROCESS

Expressions of interest will be reviewed by our Scientific Advisory Board (SAB). Our SAB, in consultation with our Boards of Directors, will shortlist projects subject to available funding and alignment with our objectives and priorities. Chief/Principal Investigators for short-listed projects will be invited to complete our Request for Proposal form (RFP). RFP's will subsequently be reviewed by our Scientific Advisory Board and may be subjected to external peer review, if deemed necessary.

The Board of Directors of each foundation will make the final funding decision on each project based on the recommendations of the Scientific Advisory Board. Funding may be provided by one or both foundations, if successful.

Applicants should carefully consider how their research project aligns with the Foundation's objectives;

1. 'To support research that will lead to positive clinical outcomes and quality of life for patients suffering from Multiple Sulfatase Deficiency'.
2. Our 'Research Strategy' attached.



Full Translational and Incubator Grant Applications (RFP's) will be assessed by the following criteria

Criteria	Description	Weight
Scientific Quality	Is the project clearly defined, well designed and feasible?	25% *
Significance and/or Innovation	Does the project have the potential to change the course of Multiple Sulfatase Deficiency?	25% *
Team Quality and Capability	Do the researchers have the required skills and experience to carry out the project?	20% *
Timely	Is there a fair timeline for the project?	10%*
Translation Potential	Does the project have the potential to translate to the clinic in an accelerated time frame?	20% *

These percentages may change without notice*

ACKNOWLEDGEMENT OF RECEIPT

We will acknowledge receipt of every EOI. We will attempt to do this by email within two working days of receiving it. If you do not receive an Acknowledgement of Receipt of your EOI, please follow up with a "Request for Confirmation of Receipt of EOI". Do not re-send the entire EOI, as sending multiple copies can lead to confusion. The same will apply to RFP's applications.

The EOI Acknowledgement of Receipt will include an application number which should be used on all future correspondence including a possible RFP. The Foundation manages all correspondence by this unique number.

Acknowledgements will be sent to the Chief/Principal Investigator nominated on your EOI form. Multiple and duplicate emails cannot be sent.

FEEDBACK

Feedback will only be given, if requested, for proposals that are invited for applications using our Request for Proposal form only. Any feedback that may contain scoring will protect the identity of those scoring the proposals. Our board's decisions will be final.